

Minutes

St. Catherine's Pastoral Council

Monday, February 12, 2018

7 pm, Conference Room, Parish Center

Present: Fr. Joe Marcoux, Diane Bradac, Nicole Carrier-Titi, Gigi Galanthay, Steve Jesch, Joseph Babcock, Mary Crosley, Alejandro Santana, Tom Dunn

Absent: Tom O'Toole, Richard Hemming, Sally Ramirez, Madeline LaRocca

Excused: Jose Martinez, Dotevi Soga

1. Prayer and reflection: Steve offered a prayer, reflection, and faith sharing on the Gospel from the Sixth Sunday in Ordinary Time Mark 1:40-45 – the leper made clean.

2. Review and approval of minutes from January. Two changes were suggested to the minutes. Fixed a typo and struck an inaccurate sentence. Changes to the minutes were made by Steve Jesch.

3. Discussion of decision on how to follow up with committee chairs. The PC revisited the topic from last month of ways to collect information from committees in addition to having committee chairs visit the PC meetings. Joseph asked which committees should be invited to the April PC meeting. Given the large number of committees, Nicole suggested that we invite committee who did not attend the previous meeting with the PC. Mary felt that the PC needs to follow up with committees after meeting with the PC.

Three committee members shared feedback with the pastoral council from various committees. Mary presented a summary the four committees in which she is a member, including Giving Tree, Pastoral Care, Prayer Shawl, and Peace & Justice. Her report is attached to the minutes. Nicole shared that the Men's Christian Community would like copies of Fr. Joe's homilies. Joseph shared that the Adult Faith Group is offering regular Life and Faith Sessions.

4. Survey Project. Nicole reported that the suggested wording and formatting changes to the survey were made. Nicole has spoken with Jane Bonassar about wordsmithing the survey document, who agreed to help. Nicole agreed to speak with Ashley Blank and Patricia Sipple about the best ways to distribute the survey. The goal is to have the survey ready for an April distribution. Plan is to have the survey available on two successive Sundays – the Ministry Fair (April 14/15) and a coffee hour, hosted by the PC. An announcement will need to be placed in the bulletin describing the survey and the reasoning behind it. Diane suggested reserving the conference room for folks to fill out the survey. Fr. Joe suggested that PC members speak at all the Masses to announce the survey. Jose Martinez will be asked to advise the PC on how best to extract meaningful information from the survey results. Gigi and Tom Dunn agreed to help collate the collected survey data. Gigi will speak to Ashley Blank about her experience in collecting data from surveys. Given that the parish has approximately 400 active families, we expect approximately 40 families to reply (10% response rate is typical for surveys). To increase participation, we will distribute the survey to committee via committee chairs.

- Action plan
 - Contact Patricia about good dates for PC coffee hour
 - Give survey to Jane to wordsmith
 - Joseph will write a “book of PC” for bulletin.
 - Contact Jose about ways to format survey (Joseph will contact him)
 - Aim for April launch

5. Fr. Joe’s comments. Fr. Joe reported that there are 122 participants and team members for the Discovering Christ program. The parish finances are okay. The Beyond the Plate fundraiser for Feed My Starving Children raised ~\$22,000. The liturgy committee planned a Lenten reflection exercise during Mass as well as a self-guided Stations of the Cross booklet. Collections for CMA appeal are going okay, which is due on May 1. Steve mentioned that the new sound system is difficult to hear, depending upon where seating in the church. Mary and Sherry are working to balance the system. Sherry will give a training about using the microphone.

6. PC Regular Business

- a. Thank yous- (month of January). Thanks to trivia night. Beyond the plate (chefs, servers, participants, donors). DR trip donors. Volunteers for Discovering Christ. Volunteers for simple soup supper. Fritz Bernstein and Ruth Doyle for hosting social hours. Pancake breakfast servers.
- b. CMA final push. Due May 1
- c. Suggestion box (none)
- d. PC members during Lent. Stations will be one your own. Created by Liturgy committee. Open on Fridays until 9pm, except Good Friday.
- e. Youth Group is sponsoring the Puerto Rico Dinner February 25. Dish to pass and Spanish Mass. Request batteries as donation.

Next meeting March 12 (Nicole will be away)

Minutes submitted by Stephen Jesch