

**St. Catherine of Siena
Pastoral Council Minutes
December 15, 2009**

Present: Juan Arroyo, Beth Carroll, Matt Cooney, Dan Finlay, Ann Gifford, Eileen Gravani, Janet Strebel, Beverly Way, Mary Boris, Sr. Mary O'Brien

Excused: Frank Ciaramello, Carl Franck, Angela McEnerney, Chang-Sik Oh, Larry Walker

Absent: Sarah Page, Nancy Pringle

1. **Prayer:** Dan led the Council in prayer.

2. **Minutes:** November minutes were approved.

3. **Comments:** Thanks to Fr. Mike's bequest, the parish did not have to borrow money to pay the first installment for the church roof and saved the interest charges.

The Facilities Project Steering Committee drafted the charge for a new Buildings and Grounds Committee. The Finance Council will review the charge and then send it to the Pastoral Council. Allan Lentini and Steve Moolin have already volunteered to serve on the Buildings and Grounds committee.

The parish has already received \$206,000 for the Building our Future campaign. A parish wide party is scheduled for January 9 to celebrate and express our thanks for the success of our campaign.

Kingsbury Architecture is doing initial design work for the new church heating, ventilation and air conditioning system (HVAC). All the proposals have the furnace outside the church because a new furnace cannot fit through the door. As yet it is not clear if our current ductwork is adequate. New ductwork will add to the expense of the project. We will know the status by mid-January. A Request for Proposal (RFP) will go out once the design is chosen.

We need to fill Chuck's spot on the Council. Please submit names for nominations to Dan.

The parish plans to produce a new directory in November 2010. This time, Olin Mills will create an online directory that can be updated with new parishioners for three years.

4. Parish profile.

A parish profile accompanies a job posting for a new pastor or pastoral administrator.

The Council discussed qualities St. Catherine's is looking for in a parish leader. Suggestions include someone who:

- will work with the people here
- respects Vatican II and its emphasis on the role of the laity
- preaches with power and clarity
- will appreciate and respect the diversity of the parish

relates well to multiple age groups
explains the faith in a contemporary way
is excited about working with a strong staff and laity
is not threatened but excited by the steady input from staff and parishioners
is able to use the expertise in the parish
leads by consensus
is a team player

To illustrate examples of lay leadership at St. Catherine's it was decided that the Communications Committee will provide a list of parish committees and groups to illustrate the lay leaders at St. Catherine's. Council members underlined the lay leadership exemplified in the current facilities and fundraising projects

5. 50th Anniversary Celebration

Steve Jesch provided a summary report from the 50th Anniversary Committee:

4/25/10- Single Sunday liturgy at 10:30 a.m with Bishop Matthew Clark presiding
Focus on our history with recognition of our founding members
Mass will be followed by a reception

4/29/11-Sr. Nancy Murray performs a live portrayal of St. Catherine of Siena

2011-2012

- this stage of the celebration will focus on "Mission and Ministry"
- focus on pushing out and sharing our gifts

Other plans

Parish-wide retreat
Peace and Justice initiative throughout the anniversary years
Education on St. Catherine of Siena

6. Sustainability – meeting with committee chairs

The Council expressed unanimous support for the meeting format and timeline as worked out by Eileen Gravani and Nancy Pringle. It was suggested that the Council ask the committee chairs and members to look at their work in light of the parish vision and mission statements and think about how their work supports parish community and spiritual growth. Invitations to the February 9th meeting must go out in January. Eileen will get the contact information for committee chairs from Pat Cote.

7. Second collections for facilities maintenance

Discussion was tabled until January.

The meeting adjourned at 8:45 p.m.