

**St. Catherine of Siena
Joint Meeting of the Pastoral and Finance Councils
July 14, 2009**

Present: Juan Arroyo, Beth Carroll, Dan Finlay, Carl Franck, Ann Gifford, Chang-Sik Oh, Nancy Pringle, Janet Strebel, Beverly Way, Mary Boris, Sr. Mary O'Brien, Frank Fetsko, Bob Julian, Georgian Leonard, Steve Moolin, Mike Redlin

Absent: Chuck Alridge, Eileen Gravani, Dianne Orcutt

Excused: Frank Ciaramello, Matt Cooney, Larry Walker, Pat Côté, Fran Kallfelz, Pat Williams

1. Janet Strebel led the Councils in prayer.
2. June minutes were approved.

Sr. Mary provided an update from the diocese. She read the following statement from Fr. Joseph Hart, Vicar General:

“The Personnel Board, which advises [Bishop Clark] on parish leadership matters, will not be convening until September. More than likely they will recommend to the bishop that you remain in place as temporary administrator until June. When the first round of pastoral openings is announced in February or early March 2010, most likely St. Catherine’s will be among them. As always, both priests and those in the Pastoral Administrator pool are welcome to apply. Until that application process begins, no one will know whether a priest pastor or a pastoral administrator will be assigned to St. Catherine’s.

While this is still very loose, I hope that this provides enough assurance to your people that St. Catherine’s has not been forgotten in the process. Surely, it is in no one’s mind that St. Catherine’s would close or merge – and hence the fundraising and renovation project should continue.”

The diocese will provide priests to cover weekend liturgies until the new pastor or pastoral administrator is in place.

Sr. Mary underlined and thanked all members of both Councils for their leadership and stressed the Councils’ roles in promoting and building community at the parish. She encouraged both Councils to adopt a consensus model of decision making where all voices are heard and respected. After discussion, all members should publically support and work actively toward the decided upon goal.

3. Dan updated the Councils concerning St. Catherine’s 50th anniversary celebration. A subcommittee has formed for interviewing founding members of the parish. The subcommittee consists of Linda Finlay, Karl Pillemer, Fred Antil, Bill Carroll, and Kerry Curran. Kerry Curran will bring teens to the project. Forming a planning group for the 50th anniversary is still in process. Steve Jesch has agreed to chair the committee and Heidi Kallfelz has agreed to serve. Beverly Way and Dan Finlay continue to contact parishioners about serving on the planning group. The charge of the 50th anniversary planning group is, during the next few months, to lay out the time table and vision for the anniversary celebration.
4. After discussion, the Pastoral and Finance Councils voted unanimously to recommend the study of air quality and airborne asbestos in the Parish Center. The testing will not exceed \$10,000, will begin as soon as possible, and will be completed by the end of July or as close to that date as possible. The Facilities Project Steering Committee requested this change in schedule for executing this critical item

because Eric Patchke from the diocese deemed air quality testing in the Parish Center to be a more pressing issue than the church roof in 2009.

The themes discussed in this action were around asbestos as an issue for air quality testing. If material containing asbestos is disturbed, asbestos can become airborne and is a health issue. Water damaged ceiling tiles in the Parish Center are examples of material that may contain asbestos and have been disturbed to the point of falling down.

5. After discussion, the Pastoral and Finance Councils voted 13-1 to award a construction contract for the church roof repairs on Monday, August 31, 2009 subject to the following conditions:
 - The total project cost will not exceed \$576,000
 - The work can be completed in 2009
 - The pledges or donations for the capital campaign received by Monday, Aug 24th exceed \$150,000 and RSI estimates that the campaign total will exceed \$700,000
 - The Finance Council has a bridge loan to cover the total project cost
 - The diocese approves the project
 - The air quality study does not require substantial renovations and higher priority

The themes discussed in this action were about balancing the financial risk of falling short of funds should the total for campaign not exceed the cost of the roof against the risks of increasing costs and of increased physical damage should the construction be delayed until next year. Also, the severe economic climate was discussed as an impact on the campaign. The historic lack of surplus in the parish operating budget was also underlined.

6. After general discussion, the Pastoral Council voted unanimously to recommend the facilities project action #3 as stated in the Facilities Project Steering Committee report. The Councils voted unanimously to recommend the following revision of FPSC action #4: "By 2013, develop a strategy to raise funds sufficient to cover action #3."

The themes discussed in this action were about the balance of being upfront and honest with parishioners while not discouraging them with news of back-to-back fundraising campaigns.

7. After discussion the Pastoral council approved the draft of its presentation at the Parish Facilities Forum scheduled for Sunday, July 19th, 1:00-2:30 pm with the following changes:
 - Sr. Mary will give the diocesan update on St Catherine's future as a parish in her opening remarks
 - The feasibility study will be the first topic for presentation and discussion. The second and third topics are accepted as written.

The themes around this item were the relative importance of reporting the result of the Feasibility Study versus the diocesan news about the future of the parish.

The following individuals volunteered to help at the Forum:

Mary Boris will lead prayer

Dan Finlay will make Welcoming remarks

Mike Redlin will serve as facilitator

Recorders/Discussion Facilitators: Janet Strebel, Beverly Way, Beth Carroll, Mary Boris, Nancy Pringle, Juan Arroyo (probable)

Beverly Way will pick up the pizza from Ned's at about 12:30 pm the day of the forum

The meeting adjourned at 8:50 p.m.

Submitted by Beverly Way