

June 26/27, 2010

St. Catherine of Siena
BUILDING AND GROUNDS COMMITTEE

Purpose:

Recognizing that the buildings and grounds represent significant assets of the Parish, and also are a source of significant on-going expense for the Parish, the Pastoral Council and Finance Council have recommended that the Parish establish a Building and Grounds Committee. The responsibility of the Committee would include the establishment of an Annual Report that would identify short term and long term needs related to the parish buildings and grounds. The Annual Report should include:

- Estimates of building and grounds costs and activities for routine maintenance (utilities, lawn and landscaping, snow removal, etc.)
- Estimates of costs and schedule for repairs and maintenance (painting, carpets, roofs, equipment, parking lot repairs, etc.)
- Recommendations for replacement (with cost estimates) of equipment or facilities' items

The report may also include recommendations by the committee of potential sources of funding to meet facilities needs, as well as recommendations for more strategic facilities activities.

Reports to:

Finance Council

Timing:

To allow the recommendations of the committee to be considered as part of the Parish's annual budget process, it is recommended that the committee prepare its Annual Report by March 31st of each calendar year.

Building and Grounds Reserve Fund:

It is the desire of both the Pastoral Council and Finance Council to establish a Building and Grounds Reserve Fund. The Reserve Fund can be funded from excess operating cash flows (if any) as determined by the Finance Council, or from other sources. The purpose of the Fund would be to provide financial resources to meet the needs identified in the Annual Report of the Building and Grounds Committee, or other unanticipated expenses related to the maintenance and repair of the buildings and grounds of the Parish.

To support the Building and Grounds Reserve Fund, the Pastoral Council and Finance Council have advised that we have a Building and Grounds second collection two times per year. Dollars raised through these collections will be held in the Building & Grounds Reserve account and the funds would be used for the purposes described above. In order to keep the total number of second collections to a reasonable number, the Councils have agreed that we would make a \$500.00 contribution to Catholic University and a \$500.00 contribution to the Catholic Communication Campaign in lieu of holding a second collection for these causes.

2010-2011 SECOND COLLECTION SCHEDULE

EMERGING CHURCHES AND AFRICA, July

This collection channels aid through the bishops' conferences of Central and Eastern Europe to meet the needs of rebuilding the Church in formerly Communist nations - training seminarians and lay leaders, reaching out to young people, reviving Catholic charities, and renewing programs of catechesis and evangelization. For more information, visit www.usccb.org/ae/index.htm.

CATHOLIC CAMPAIGN FOR HUMAN DEVELOPMENT, September

The Catholic Campaign for Human Development (CCHD) collection was mandated by the U.S. bishops to address the root causes of poverty in America through promotion and support of community-controlled, self-help organizations and transformative education. Of the total amount collected within the diocese, 75 percent goes to the national CCHD office for funding organizations approved by the national CCHD office and 25 percent remains within the diocese. For more information, visit www.usccb.org/cchd/mission.shtml

CATHOLIC SCHOOL EDUCATION, October & January/February

These collections are our own to help offset the subsidy we pay for our Parish children receiving a Catholic education at Immaculate Conception School. This year we are helping to subsidize eight youth.

(OVER FOR MORE)

WORLD MISSION SUNDAY, 2nd to last Sunday of October

In 1926, Pope Pius XI instituted Mission Sunday as a feast of catholicity and universal solidarity so all Christians will recognize their common responsibility with regard to the evangelization of the world. The majority of this collection goes to support the Society for the Propagation of the Faith. For more information, visit www.onefamilyinmission.org/society-propfaith/world-mission-sunday.html

BUILDING & GROUNDS RESERVE FUND, June & November

To support the Building and Grounds Reserve Fund, the Pastoral Council and Finance Council have advised that we have a Building and Grounds second collection two times per year. A Building and Grounds Committee will identify short and long-term maintenance needs and funds raised will be reserved to help meet these needs.

BLACK, NATIVE AMERICAN AND HISPANIC MISSIONS, 1st Sunday of Lent

Established in 1884, the National Collection for Black and Indian Missions supports and strengthens diocesan evangelization programs among the African American, Hispanic, American Indian, Eskimo and Aleut communities of the United States. For more information, visit www.usccb.org/nationalcollections/ncdescriptions.shtml#2

CATHOLIC RELIEF SERVICES, 4th Sunday of Lent

This appeal supports relief and resettlement services to victims of natural disasters, war, and religious and ethnic persecution. The appeal supports agencies that build the international social ministry of the Catholic Church through advocacy on behalf of the powerless and impoverished. For more information, visit www.usccb.org/crscollection/helps.shtml

HOLY LAND COLLECTION, Good Friday

The national collection provides support for the sacred places and the educational and charitable institutions in the Holy Land; the collection assists in providing educational funding for young men for the Missions of the Custody of the Holy Land in Syria, Jordan, Lebanon, Cyprus, Rhodes, Israel, and Egypt. For more information, visit www.usccb.org/nationalcollections/ncdescriptions.shtml#9

CATHOLIC HOME MISSIONS APPEAL, Last Sunday of April

(Last Sunday in April 2011 is Easter. Collection moved to following week.)

Launched in 1998, the Home Missions Appeal strengthens the Catholic Church in the United States and its territories where resources are thin and priests are few. Grantees include 85 Latin and Eastern Catholic dioceses in Appalachia, the South, the Southwest, the Rocky Mountain States, Alaska, and the islands of the Pacific and Caribbean. The Appeal also supports about 25 organizations and religious communities engaged in home mission work. For more information, visit www.usccb.org/hm/about.htm

DIOCESAN MISSIONS COLLECTION, May

For forty years we have supported the Sisters of St. Joseph in Brazil and the Sisters of Mercy in Chile with our prayers and financial gift. These sisters are devoting their entire lives to bringing the Gospel to others. They live side by side with people of other cultures to learn their language and customs and to bring them the presence of Christ. For more information, visit www.dor.org/missions/diocesanmission.htm

PETER'S PENCE (HOLY FATHER), Sunday nearest June 29

The Peter's Pence Collection enables the Holy Father to respond with emergency financial assistance to requests for aid to the neediest throughout the world - those who suffer as a result of war, oppression, and natural disasters. It likewise provides the faithful with a tangible opportunity to empower the weak, defenseless, and voiceless, and to sustain those who suffer. For more information, visit www.usccb.org/ppc/

OMITTING to add Buildings & Grounds Collection:**CATHOLIC UNIVERSITY OF AMERICA *, 1st Sunday of Advent**

This national collection provides funding for academic scholarships at The Catholic University of America, founded in 1887, is the only institution of higher education founded by the U.S. bishops. For more information, visit www.cua.edu

CATHOLIC COMMUNICATIONS CAMPAIGN *, 2nd Sunday of June

The Catholic Communications Campaign produces and supports media projects that promote Gospel values and bring the Catholic Church's message to television, radio and other media, and through special projects of the Catholic press. For more information, visit www.usccb.org/ccc/

* A \$500.00 contribution will be made from the operating budget for this cause.